



Operations Center
810 Gillespie Street
Fayetteville, North Carolina 28306

Cumberland County Schools Child Nutrition Services 2016-2017 Charge Policy

- Manager's handbooks, Child Nutrition website, etc., will contain the Child Nutrition procedure for handling students without money.
- Students do not automatically eat free for the first ten days of schools, unless they are enrolled in a participating Community Eligibility Provision (CEP) School (*A list of the 39 participating CEP schools for the 2016-2017 school year can be found on the CCS Child Nutrition Services website*). If they were a CCS or North Carolina student from another county the prior year, they may use their meal status from last year until their new application has been processed or the processing deadline of lunch applications has been reached.
- Students in grades pre-K-8 may acquire a negative balance up to \$10.00 in meals due to forgotten money for their meals. Students with a negative balance may not purchase a la carte items. If a student's meal will exceed the negative balance limit of \$10.00, that student will receive an alternative breakfast/lunch tray.
- High school students will need to have money to purchase meals/a la carte items. If a high school student does not have money for their meal, they will receive an alternative breakfast/lunch tray. Charging is not permitted in high school cafeterias.
- The alternative breakfast/lunch tray will consist of a 4oz orange juice and a sandwich selected by the manager. Cafeteria managers may provide (based on product availability) a cold cheese, ham or turkey sandwich. An appropriate alternative breakfast/lunch tray will be provided to students who have a completed Medical Statement for Students with Special Nutritional Needs for School Meals on file in the cafeteria.

- Once a student acquires a negative balance the cafeteria manager will check to see if the student has a free or reduced application on file. If the student does not have an application on file, the cafeteria manager will give one to the teacher for the student to take home and their caregiver to complete. If the caregiver fails to return the application after thorough efforts made by the school staff, the principal may call Allison Tew in the Child Nutrition office at 678-2595 to receive help completing the application for the student. This option is intended to be used on an individual household basis and is not intended to replace the application process for large numbers of families or groups of children [UNITED STATES DEPARTMENT OF AGRICULTURE FNS INSTRUCTION 765-2; Section 245.6(c)].
- Cafeteria managers will periodically identify students with low and negative balances and place ParentLink calls to the respective students' homes to inform parents of the students account balance. Parents can add money to their student's account via K12PaymentCenter.com or by providing funds to the school cafeteria.
- The parent/guardian will be contacted if a student's account has a negative balance. Negative balances on student accounts need be paid in the school cafeteria by the last day of school. The CNS office at 810 Gillespie Street (910-678-2502) will accept payment for negative balances during the summer, for balances remaining on the account after the last day of school. Positive balances on student accounts shall be carried forward to the following school year.
- Per the requirements of OMB A-87 (Federal Office of Management and Budget): "Bad debts including losses (whether actual or estimated) arising from uncollectible accounts and other claims, related collection costs, and related legal costs, are unallowable." In order to clear the outstanding charges, the caregiver has to issue a payment to Child Nutrition.
- Adults must have money to purchase a la carte items at the time of purchase. Charging is not permitted in school cafeterias for adults.

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